

**SOMERSET HILLS SCHOOL DISTRICT
Bernardsville, New Jersey**

**LEGAL ADVERTISEMENT
Request for Proposals**

The SOMERSET HILLS School District, of Bernardsville, New Jersey, hereby advertises for competitive proposals for

**REQUEST FOR PROPOSALS - RFP # 2024-01
FOR HIGH IMPACT TUTORING GRANT SERVICES**

All necessary RFP specification and proposal forms may be secured upon written request to:

Ms. Jinnee DeMarco
School Business Administrator/Board Secretary
Somerset Hills School District
25 Olcott Avenue
Bernardsville, NJ 07924
Email: jdemarco@shsd.org

Proposals must be submitted to the Somerset Hills Board of Education no later than January 11, 2024 at 11:00 AM. An original and two (2) copies of the Proposal must be submitted on the required forms, in a sealed envelope labeled “RFP-High Impact Tutoring Grant Services” and delivered to the Office of the Business Administrator as provided below:

Title:	High Impact Tutoring Grant Services
Respondent	Name and Address of Respondent
RFP Due Date:	Thursday, January 11, 2024
RFP Deadline Time:	11:00 a.m.

Submission of RFPs—US Postal Service

All potential respondents are encouraged to send their responses through the US Postal Service via certified mail/overnight delivery which provides certification of delivery to the sender. All RFPs that are delivered through the US Postal Service are to be mailed to:

Ms. Jinnee DeMarco
School Business Administrator/Board Secretary
Somerset Hills School District
25 Olcott Avenue
Bernardsville, NJ 07924

All RFPs that are hand-delivered will only be accepted on the advertised date and these hand-delivered RFPs are to be brought to:

Somerset Hills School District
Business Office
25 Olcott Avenue
Bernardsville, NJ 07924

There will be no personal contact with district officials during the hand delivering of RFPs.

Statement of Ownership Requirement: Pursuant to N.J.S.A. 52:25-24.2, respondents shall submit a statement setting forth the names and addresses of all persons and entities that own ten percent or more of its stock or interest of any type at all levels of ownership.

The RFP package will also include other documents that must be completed and returned with the RFP. Failure to complete and submit all required forms may be cause for disqualification and rejection of the RFP.

The Board of Education reserves the right to reject any or all RFPs and to waive any informalities.

No RFPs shall be received after the time designated in the advertisement.

All respondents are required to comply with the requirements of N.J.S.A. 10:5-31 et seq., and N.J.A.C. 17:27 et seq.

The District shall not be responsible for the loss, non-delivery, late delivery or physical condition of RFPs sent by mail or courier service.

***Jinnee DeMarco
School Business Administrator/
Board Secretary***